

## **TORNADO PROCEDURES**

**Tornadoes are nature's most violent storms, and over a small area, the most destructive. A tornado's whirling winds may reach 300 miles per hour or more. Generally short-lived and fast moving, they can level whole city blocks in a matter of seconds. The violent winds destroy buildings and hurl debris through the air, resulting in injury or loss of life and significant property damage. Other risks include fallen trees and power lines, ruptured gas lines, broken sewer and water mains, and possible fires. Damage or destruction of facilities and equipment at the site, and the loss of vital records may result in significant economic loss and disruption of essential operations for a long period of time. The National Weather Service is responsible for issuing weather warnings to the public. A tornado watch means that conditions are right for tornadoes to develop. A tornado warning means that a tornado has been sighted in the area. The local emergency management office may have a weather spotter network established to monitor the sky for tornadoes. If possible, the site should participate in that network.**

### **Notification and Warning Procedure**

1. Notification of a tornado watch is issued; Campus Safety and One-Stop will monitor weather conditions via weather radio and local news. Campus Safety will notify the Residence Hall Director (RHD) on duty, Office of Student Engagement, Office of the Interim Vice President of Academic Affairs, and Office of the President so they can inform their direct reports to be prepared in case a warning goes into effect.
2. Notification of a tornado warning is received by sirens, National Oceanic and Atmospheric Administration (NOAA) radios located with Campus Safety (920) 923-8950 and One-Stop (920) 923-8555 and by watching local television channels or listening to local radio stations.
3. When a tornado watch is issued, or when severe or threatening weather conditions exist, the Coordinator of Campus Safety and Security dispatches trained personnel to serve as weather spotters.
4. Personnel sighting a funnel cloud should immediately call 911.
5. Campus Safety should also be notified at (920) 923-8950 to activate the onsite warning system, which is located in Dorcas Chapel.

### **General Response**

1. When a tornado warning is issued in Fond du Lac County, seek protective shelter immediately. See Tornado Shelter listings below to find location(s) of shelter areas.
2. Personnel should remain in the tornado shelter until the all-clear notice is given.
3. Faculty and staff should make an accounting and report inconsistencies of individuals they are responsible for to Campus Safety immediately after the warning has been cancelled. Campus Safety will report this information to the Coordinator of Campus Safety and Security.
4. When the tornado warning is canceled or downgraded, the Coordinator of Campus Safety and Security will determine if continued weather monitoring is advisable and take the appropriate steps as necessary.
5. If the site has received damage, the Emergency Command Center (ECC) will be activated to coordinate recovery efforts.

### **ADMINISTRATION BUILDING**

**-Move immediately to the first floor offices through the Arts and Sciences office complex (faculty row). Be mindful to stay as far away as possible from windows.**

**-The restrooms on the first floor should also be considered safe areas.**

### **AGNES CENTER – 505 DIVISION STREET**

**- Move to the basement. Be mindful to stay away from windows.**

### **APPLETON CENTER**

**- Move immediately to the interior lounge or Rooms 102 and 104. The “safe places” would be the restrooms. Be mindful to stay away from windows and protect your head from falling objects.**

### **BREEZEWAY**

**-STAY CLEAR OF THE BREEZEWAY!**

**-MOVE IMMEDIATELY to the Administration Building first offices through the Arts and Sciences office complex (faculty row).**

**-The restrooms on the first floor should also be considered safe areas.**

### **CAMPUS SERVICES MAINTENANCE/GROUNDS/HOUSEKEEPING/GARAGE**

**-THIS BUILDING IS NOT SAFE...MOVE IMMEDIATELY TO THE HORNUNG STUDENT CENTER!**

**-At the HSC, move to the inner hallways; excluding the main hallway. Safe places include the Palen Room, the Student Life office suite, and all restrooms.**

### **CARDINAL MEYER LIBRARY**

**-If time permits, move to the Administration Building first floor offices through the Arts and Sciences office complex (faculty row). The restrooms on the first floor should also be considered safe areas.**

**- If you cannot get to the Administration Building safely, move to the inner offices located in the middle of the lower level of the Library. Protect yourself from falling objects and move away from exterior windows.**

### **MOBILE UNITE EAST & WEST**

**-ALL TRAILERS ARE NOT SAFE...MOVE IMMEDIATELY TO THE HORNUNG STUDENT CENTER!**

**-At the HSC, move to the inner hallways; excluding the main hallway. Safe places include the Palen Room, the Music Faculty office suite, and all restrooms.**

### **COURTYARDS**

**-Move to the hallways of the lower level.**

**-The hallways (with doors closed), toilet room, or shower room should also be considered safe areas.**

**-No one should remain in their rooms and be mindful to stay away from windows.**

### **DORCAS CHAPEL**

**-If time permits move immediately to the Administration Building first floor offices through the Arts and Sciences office complex (faculty row). The restrooms on the first floor should also be considered safe areas.**

**-If you cannot get to the Administration Building safely, take shelter in the restroom located at the front of the chapel. Be mindful to stay as far away as possible from windows.**

## **DUPLEXES AND TOWNHOUSES**

**18 National Avenue, FdL (Human Resources/Office of Business and Finance)**

**30 National Avenue, FdL**

**36 National Avenue, FdL**

**44 National Avenue, FdL**

**54 National Avenue, FdL**

**60 National Avenue, FdL (Athletics)**

**74 National Avenue, FdL (Advancement)**

**96 National Avenue, FdL (UBMS)**

**102 S. National Avenue, FDL (Veterans Center)**

**- Move to the basement. No one should remain in their rooms and be mindful to stay away from windows.**

## **HERR-BAKER BASEBALL FIELD**

**- Move away from the concession stands and bleachers.**

**- Move immediately to the restrooms.**

**-IMPORTANT NOTE ... PLEASE BE SURE THAT ALL GAS GRILLS ARE TURNED OFF.**

## **HORNUNG STUDENT CENTER**

**-Move to the inner hallways; excluding the main hallway.**

**-The Palen Room, the Student Life office suite, and all restrooms should also be considered safe areas.**

## **KUBER CENTER**

**- Stay indoors. Be mindful to stay away from windows.**

### **NABER HALL**

- Move to the lowest level of the building.
- The 1<sup>st</sup> floor rest rooms, 1<sup>st</sup> floor lounge, and the hallway directly behind the Naber front desk area should also be considered safe areas.
- No one should remain in their rooms and always be mindful to stay away from windows.

### **REGINA HALL**

- Move to the basement using the middle or south stairwells. Seek shelter in the basement hallways. Be mindful to stay away from windows.
- The restrooms should also be considered safe areas.

### **RIDENOUR SCIENCE BUILDING**

- Move immediately to the first floor. The restrooms and interior offices or classrooms on the first floor should also be considered safe areas
- Be mindful to stay away from windows.

### **SADOFF GYMNASIUM**

- Move to the lower level locker rooms or restrooms.

### **SMITH FIELD CLUBHOUSE**

- Move away from the concession stands and bleachers.
- Move immediately to the restrooms or storage room.
- IMPORTANT NOTE ... PLEASE BE SURE THAT ALL GAS GRILLS ARE TURNED OFF.**

### **STAYER CENTER**

**-Move to the lower levels.**

**-The restrooms and classrooms 116, 118, 122 and 124 on the first floor should also be considered safe areas.**

**-IMPORTANT NOTICE for third floor occupants: the east and west stairwells exit outside on the first floor; therefore, if evacuees want to reach the first floor “safe areas” they must exit and re-enter the building. (Keep in mind that both stairwells are considered as “safe areas” as well as those listed above).**

### **TODD WEIR CENTER**

**-If time permits, move to the basement of Regina Hall.**

**-The restrooms and storage area should also be considered safe areas.**

### **WEST ALLIS CENTER**

**- Move immediately to the lowest level (which is the hallway right next to the entrance of the church).**

**- If you cannot get to the lowest level, exit your classroom and sit by the lockers protecting your head and face from flying objects. Be mindful to stay away from windows.**